



Cincinnati Police Department
STAFF NOTES

January 17, 2006

Colonel Thomas H. Streicher, Jr., Police Chief



Planning Section

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Training Section

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1. USE OF FORCE REVIEW BOARD

The Police Chief has authorized a comprehensive review of critical uses of force by a Use of Force Review Board. Use of force incidents involving the discharge of firearms by police are not included in this process and are addressed by the Firearms Discharge Board (Procedure 12.550). Uses of force that involve beanbag round discharges and forty-millimeter foam round discharges are reviewable by the Use of Force Review Board.

A critical use of force is defined as:

1. A use of force that results in serious injury to or hospitalization of the subject of the use of force or a police officer involved in the incident.
2. A use of force that includes a citizen's complaint of unnecessary or excessive force by an officer.
3. A use of force incident identified by a District/Section Commander or Bureau Commander and approved by the Police Chief for review.

Use of Force Review Board Members:

- Affected District/Section Commander
- One Captain from Investigations or Patrol Bureau (rotating assignment)
- Training Section Commander
- Inspections Section Commander
- Bureau Commander (rotating assignment)

The Internal Investigations Section will coordinate Use of Force Review Board action. The Police Chief will assign each case. Internal Investigations Section will schedule Review Board meetings and provide all documentation to Board members.

The Bureau Commander will be responsible for chairing the Review Board meetings. The Review Board will prepare a final report to the Police Chief. The report will include a description of the incident, including all uses of force, a summary and analysis of all relevant evidence, proposed findings, and analysis to support those findings. The Board will determine: a) whether all uses of force during the encounter were consistent with Department policy and training, b) whether the officer(s) involved employed proper tactics, and c) whether lesser force alternatives were reasonably available.

The Review Board has the authority to call upon any and all resources to evaluate the use of force and make determinations.

Procedure 12.545, Use of Force, will be revised to reflect this change.

2. FORM 311ON, POLICE OFFICER'S NOTES, AND FORM 311CW, CANVAS/WITNESS INFORMATION SUMMARY

The recent revision of the Investigations Manual referenced two forms. The Form 311ON, Police Officer's Notes, and Form 311 CW, Canvas/Witness Information Summary, are now available on the Department computer.

The reference to the Form 311CL, Police Officer's Checklist, has been deleted from the Investigations Manual.

To access the Forms 311ON and 311CW, open the Word application. Select "New" in the file menu, select "General Templates" on the right-hand side of the screen and click on the desired form number.

3. 2006 PEER REVIEW PANEL

Personnel wishing to serve on the 2006 Peer Review Panel must meet the following requirements:

1. Be a sworn member with at least three years experience with the Department.
2. Must not have any sustained suspensions or demotions within the previous three years.
3. Must undergo Peer Review Process training.

Anyone interested should submit a Form 17 to the Police Chief, through the chain of command, by January 27, 2006.

4. FIELD TRAINING OFFICER COURSE

The Department is now accepting requests from individuals wishing to attend the forty-hour Field Training Officer (FTO) course. The course will be held at the Police Academy, February 27 - March 3, 2006, from 0800 to 1600 hours.

Each district is allotted one position for a FTO sergeant, and officers/specialists assigned to second, third, and power shifts will fill the remaining positions. All candidates must have at least three years seniority. Those officers who graduated from the 93rd Recruit Class are included for consideration as a FTO.

Officers interested in attending the course must complete a Form 77, Sworn Assignment Application Form (SAST), for the position of FTO. Forms are to be routed through the chain of command to the Police Academy by January 31, 2006. Any questions may be directed to Sergeant Thomas Tanner, Training Section, at 357-7555.

5. POLICE EXECUTIVE LEADERSHIP COLLEGE (PELC)

The Police Executive Leadership College (PELC) is currently accepting applications for their spring program scheduled to begin April 2006, and their fall program scheduled to begin September 2006.

The Police Executive Leadership College is a three week course presenting key executives leadership topics. It is based on the premise that leadership skills can be learned and that given the opportunity for feedback and practice, executives can substantially improve their abilities to lead. PELC provides executives with one of those rare moments in their professional careers to learn how to practically apply leadership concepts. It is an intensive learning experience focused on leadership skills vital to long term personal success and change in the organization - both for the benefit of the community.

The PELC program is limited to lieutenants and above. Those interested should submit requests, through the chain of command, to Captain Paul F. Broxterman, Jr., Training Section Commander, by January 24, 2006.

6. SARA/CPOP APPLICATION TRAINING

Training for Captains and Lieutenants on Problem-Solving and CPOP Tracking and Analysis has been completed. As the Department continues to utilize problem-solving as its principal strategy, it is recommended that additional personnel attend the training as well. In order for the Department to achieve compliance under Paragraphs 29(k) and 29(m) of the Collaborative Agreement, the following units are required to prepare quarterly reports detailing problem solving efforts and enter them into the problem tracking system:

- Districts One through Five
- Downtown Services Unit
- Central Vice Control Section
 - General Vice Enforcement Unit
 - Street Corner Unit
- Criminal Investigation Section
 - Major Offenders Unit
 - Homicide Unit
 - Personal Crimes Unit
 - Financial Crimes Squad
- Special Services Section
 - Traffic Unit
 - Park Unit
 - Youth Services Unit
- Police Communications Section

The ability to enter problems into the problem tracking system requires the availability of a computer equipped with the GEN7 geographic mapping software. Sections and units should identify the need for GEN7 and identify personnel needing SARA/CPOP Problem Tracking training on a Form 17, through the chain of command, to Lieutenant Larry Powell, Community Oriented Policing Coordinator.

7. THANK YOU LETTERS

[Attached](#) to these Staff Notes are letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department.

From: Brad Ballard
Sent: Thursday, January 12, 2006 10:32 PM
To: cpd.webmaster@cincinnati-oh.gov
Subject: Cincinnati Police do an excellent job!!

I just wanted to say that with all the news and shootings we see on the nightly news that the Cincinnati Police Dept. does an excellent job. It's a thankless job it seems sometimes but I want to say Thanks, as I am originally from the Ohio side of the river.

Brad Ballard
Ft. Mitchell, KY

From: rgkroger1
Sent: Friday, January 13, 2006 10:18 AM
To: cpd.webmaster@cincinnati-oh.gov
Subject: On-line Question/Comment

D SUBJECT ---> Thank you

In light of the recent shooting, I am writing today to say a simple thank you to all police officers who work to keep our communities safe.

Even though I do not live in the city district, I live very close to Mt. Washington and have several high school friends that work on the Cincinnati Police force. I appreciate the sacrifices and daily risks that you and your families take to keep my family safe.

Thank you and God bless.

Bob Kroger
Anderson Township

City of Cincinnati



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Email: chris.monzel@cincinnati-oh.gov

Chris Monzel
Member of Council
City of Cincinnati

COMMITTEES

Member
Law and Public Safety

Finance

Health, Tourism, Small Business and
Employment Committee

November 21, 2005

Chief of Police Thomas H. Streicher, Jr.
c/o District 1
310 Ezzard Charles Drive
Cincinnati, OH 45214

Dear Col. Streicher:

My congratulations to you and your staff on the publication (Fall 2005) of *Report to the Community*. Chief, this is a great channel of information regarding the activities of the Cincinnati Police Department. The citizens receiving the publication can be very pleased to review the contents.

As a family man, citizen, and Member of Cincinnati City Council, I totally support our Law Enforcement Officers.

Sincerely,

Councilman Chris Monzel

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